



# Standing Order Form

Please complete this form and return it to Sheffield Mencap & Gateway at the address below.

Title: Mr / Mrs / Miss / Ms / Other
Name:
Address:
Postcode:

Please pay Sheffield Mencap & Gateway the amount of: £
Each Month / Quarter / Year: (please delete as appropriate)
Starting on: (Allow 1 month from today)

Your Account Number:
Name(s) of account holder(s):
Bank sort code:
Bank Name & Address:
Postcode:



If you are a UK taxpayer, under the Government's Gift Aid scheme, we can reclaim the tax you have already paid on your gift. This means that your donation can increase in value by 25%— **at no extra cost to you**. Please tick the box if you would like us to reclaim the tax on your gift.

Please treat this and any future donations I make to Sheffield Mencap & Gateway as Gift Aid donations. Please let us know if you change your address or if you no longer pay an amount of income tax or capital gains tax that we will reclaim on your donation, currently 25p for every £1 you give.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

For Bank use: This replaces any existing mandate to Sheffield Mencap. Lloyds TSB, Church Street Sheffield, S1 1HP. Sort Code: 30-97-51 a/c No. 1826721
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Sheffield Mencap & Gateway, Norfolk Lodge, Park Grange Road, Sheffield, S2 3QF. Tel. No. 0114 276 7757 Registered Charity Number: 1056155.